



# C-ID Descriptor

## Case Management

### Descriptor Details

- **Descriptor Title:** Case Management
- **C-ID Number:** 170
- **Suffix:**
  - Community College Use Only (X)
- **Units:** 3.0
- **Hours:** 0000
- **Date of Last Revision:** 2/26/2025 04:01:01 PM GMT+0000

### General Description

This course introduces students to case management and documentation. Topics include screening and assessment, record documentation and treatment planning, ethics, clients' rights, and confidentiality.

### Prerequisites

None

### Corequisites

None

### Advisories

ADS 110X (Introduction to Addiction Studies), ADS 160X (Law and Ethics), and Eligibility for ENGL 100 (College Composition)

## **Content**

1. Essential skills for counselors such as listening skills and multi-cultural competence
2. Screening, intake, orientation, assessment, and treatment planning skills
3. Service coordination and crisis intervention skills
4. Client education, referral, and documentation skills
5. Ethical and professional responsibilities
6. Treatment process overview

## **Lab Activities**

No information provided

## **Objectives**

At the end of the course, the student will be able to:

1. Demonstrate skills in interviewing, listening, self-care, and multi-cultural competency.
2. Exhibit skills in record-keeping and documentation.
3. Evaluate the psychological, social, and physiological symptoms to determine the appropriate course of action for a client with substance use disorder.
4. Assess a client's personal, social, and family history and create an appropriate treatment plan.
5. Explain effective crisis intervention and referral skills.

## **Evaluation Methods**

May include: quizzes, exams, written assignments, projects

## **Textbooks**

Perkinson, Jongsma, and Bruce The Addiction Treatment Planner;  
Wiley

Phelps Intervention, Treatment, and Recovery: A Practical Guide to the TAP 21  
Addiction Counseling Competencies; California Association for Alcohol/Drug  
Educators

Summers, N. Fundamentals of Case Management Practice Belmont, CA  
Brooks/Cole,